

IPR: Plant Clearance Automated Reutilization Screening System (PCARRS), Phase II
July 6, 1999

PCARRS Phase II: briefed by Maxine James, Project Manager (PM) to Mike Williams, DCMC Command Information Officer.

Others present: Donna McKalip (Acquisition Team Chief-ABA), Donna Faulhaber (Operations Team Chief-ABO) and Tory Baggiano (Analyst).

Minutes:

Overview

- Maxine summarized the standard Quad Chart (Description/Benefits, Cost, Schedule, and Performance) and distributed to the group the current PCARRS Phase II Schedule and System Model (attached).
- Per Mike, Maxine and Art Hurtado (Functional Sponsor) will brief PCARRS to the ITJSG on 7/16, in order to obtain a Milestone II Approval (Approval to Enter into Engineering/Design Development) and to be officially baselined (cost/schedule).
- Per Mike, the ITJSG briefing is particularly needed because the PCARRS IPT wants to shift training responsibility from the contractor to the Functional Automated System Support Team (FASST).

Schedule

- Per Maxine, the Acquisition Program Baseline (APB), the Operational Requirements Document (ORD), the Economic Analysis (EA), the Business Case (BC), Deployment Plan (projected deployment- January to April FY01) and Acquisition Strategy (AS) Documentation is complete.
- Per Maxine, the IPT is working on the Return on Investment (ROI)/Benefits Measurement Plan (Art Hurtado will lead that effort), the Performance Metrics (Earned Value "Lite"), and the Test and Evaluation Master Plan (TEMP- Maxine will lead).
- Per Maxine, ManTech, the PCARRS Phase II Contractor, has incorporated deliverable Performance Measurement reports into the Statement of Work (SOW): percent complete by task, and total percent of contract complete.
- Performance Measurements have been included to spot contractor problems early and to solve the problems by offering alternative solutions before spending too much time on areas that may not be important.
- Mike asked about the timing/format of the deliverables.
- Per Maxine, the reporting will be biweekly in Microsoft Project '98.
- Per Maxine, maintenance for PCARRS Phase I has now been separated from the PCARRS Phase II funding package, and will be put on contract separately very soon.

Cost

- Donna F. asked when Maxine planned to obligate the rest of her projected FY99 money (\$1,010K).
- Per Maxine, shooting for early July, but may be late July or early August.
- Per Maxine, the \$1,010k may be adjusted as the contractor is submitting a new cost proposal in the next day or two.
- Donna F. and Donna M. remarked that it looks like Maxine might be short (about \$50k) on FY99 funding.
- Per Maxine, may be, but will have to finalize after seeing the new ManTech proposal.
- Per Maxine, the FY99 POM is \$425k: \$300k for warm/hot-line/AWR maintenance (\$100k each based on historical data), \$50K for unanticipated requirements, and \$75k for an upgrade to Oracle 8.0 and Oracle 8 maintenance..

- The \$300k maintenance portion will go to the DCMC IT Center (old DSDC) and *may be adjusted downward* because the organization will become O&M funded at the end of FY 99, and transfers of funding will not be needed for labor hours next fiscal year.
- Per Maxine, Phase III (projected FY01/02) will enable Plant Clearance Officer (PLCO) activity to become web-enabled

Future IPR Charts

Per Mike:

- Will officially kill the four block quad chart.
- Now will use:

- 1) System Model/Architecture chart
- 2) Schedule Bullet Chart
- 3) Cost Table Chart (Standard Template w/ current quarter \$/detail and 01-06 \$ individually)
- 4) Issues Chart-Performance/Technical/Contractor/Other issues